



Ending Your Tenancy Form

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Name of tenant	
Name of joint tenant	
Current address	
contact telephone no.	
email address	
New address	

In your new address will you be: (please circle which applies)

a housing association tenant?	a council tenant?	a private sector tenant?	an owner occupier?
staying with friends or family?	living in care home?	other. (please explain)	

What are the main reasons for your move? (circle all that apply)

need a larger house	need a smaller house	cannot afford rent
buying a property	moving nearer work	medical reasons
to give family support	to receive family support	unhappy with neighbours
better style of house	unhappy with area	better housing conditions

If you are unhappy with the area or your house conditions please tell us more:

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You do not need to tell us, but it would be useful for us to know if any of the following issues played a part in you wanting or needing to move (circle any that apply)

rent arrears	fuel debt	other debt
domestic abuse	substance misuse	

Please complete both pages of this form

Notice of termination of tenancy

I/we wish to end my/our tenancy of(insert current address) and give 28 days' written notice as set out in my/our tenancy agreement.

I/we understand that I/we will be responsible for paying rent during the 28 days' notice period

I/we will return all the keys signed for at the start of my/our tenancy to the Horizon HA office and give vacant possession on or before _____

Signature(s) (both tenants must sign where there is a joint tenancy)

Tenant _____

Joint tenant: _____

Date _____

Please remember :

- A charge will be made for the removal of any furniture or items left in the house
- A charge will be made for any repairs or decoration which Horizon Housing Association has to carry out which should have been your responsibility
- You should take meter readings for your electricity and gas supply and let your supplier know your new address. Please do not arrange for disconnection

Please complete both pages of this form

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